

## Summary of Terms and Conditions of Sale

<b>Prices</b>	Products supplied will be charged at the price ruling on day of delivery. Quoted prices may be varied when any change of circumstances occurs after the order is placed.
<b>Discounts</b>	Discounts agreed by the seller may only apply if payment is received by the seller by the due date for payment.
<b>Payment</b>	Payment for products supplied shall be due in cash before delivery, or on such credit terms which the seller may from time to time extend. Late payment of any invoice will render the whole account as falling due for immediate payment.
<b>Quantity</b>	Bulk deliveries will be measured by meter and the seller's measurement is final. The buyers may be represented at the taking of measurements in order to verify the measurements.
<b>Storage</b>	The buyer is responsible for ensuring clear and safe access and that the storage provided for the products delivered meets with all current and future regulations. The buyer is also responsible for ensuring that there is sufficient ullage in the storage vessel when the seller delivers the quantity ordered by the buyer.
<b>Petroleum Spirit</b>	The buyers shall ensure that all current and future regulations are complied with before and during delivery.
<b>Risk</b>	Risk in the products delivered shall pass to the buyer immediately upon delivery.
<b>Property</b>	The products delivered shall remain the sole property of the sellers until paid for in full by the buyer.
<b>Interest</b>	Interest will be applied to all overdue balances at a rate of 3% above Lloyds TSB Bank Plc base lending rate.
<b>Credit Check</b>	The Company reserves the right to make use of a Credit Reference Agency who will keep a record of that search.
<b>Rt. Chq./ DDeb Charge</b>	An administration charge will be made for each unpaid cheque or Direct Debit transaction.
<b>Abortive Del. Visit</b>	The seller reserves the right to apply charges in the event of inability to deliver through circumstances controlled by the buyer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Johnston Oils Ltd. will notify you 7 working days in advance of your account being debited or as otherwise agreed. If you request Johnston Oils Ltd. to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Johnston Oils Ltd. or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.  
- If you receive a refund you are not entitled to, you must pay it back when Johnston Oils Ltd. asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



**Johnston Oils Ltd.**

# Customer Account Application Form

[www.joil.co.uk](http://www.joil.co.uk)

Please return completed forms to:

**Johnston Oils Limited**

*Standhill, Bathgate, EH48 2HR Telephone: (01506) 656535 Fax: (01506) 632049*

*11 Andersons Lane, Lochee, Dundee, DD2 2RD Telephone: (01382) 611164 Fax: (01382) 612995*

*Earlston Road, Newtown, St. Boswells, TD6 0SD Telephone: (01835) 823001 Fax: (01835) 823622*

*Kirkton Drive, Raiaths Ind. Est., Dyce, Aberdeen AB21 0BG Telephone: (01224) 774774 Fax: (01224) 774777*

*Dockside Road, Middlesbrough, Cleveland TS5 6AH Telephone: (01642) 243505 Fax: (01642) 246073*

**Please ensure that you have completed all relevant aspects of this application.**

**Please supply your Company Letterhead.**

**Salesman's Area**

**Date Account Opened**



**Johnston Oils Ltd.**

Please complete relevant sections giving full details.

Company Name: .....

Address: .....

.....

Postcode: .....

Telephone No.: .....

Contact Name: .....

VAT Registration No.....

email address.....

Nature of business.....

*For Limited Companies*

Company Registration No.: .....

Registered Office: .....

Address: .....

.....

Postcode: .....

RDCO Number: .....

RDCO Postcode: .....

The following information is required for reference purposes only and will be treated in strictest confidence.

**For Non Limited Companies  
please give name and home address  
of Proprietors / Partners**

Christian Name: .....

Surname: .....

Home Address: .....

.....

Postcode: ..... Date of Birth .....

Christian Name: .....

Surname: .....

Home Address: .....

.....

Postcode: ..... Date of Birth .....

Christian Name: .....

Surname: .....

Home Address: .....

.....

Postcode: ..... Date of Birth .....

Co. Bankers: .....

Branch: .....

Address: .....

.....

Postcode: .....

Sort Code: .....

Account Number:.....

**Trade References**

Co. Name: .....

Address: .....

.....

Known for ..... Years

Co. Name: .....

Address: .....

.....

Known for ..... Years

Fuel Requirements			
Product	Order Size	Monthly Usage	Product Use
<b>Total</b>			

**Payment Terms**

By Direct Debit (please complete mandate below)

Invoice date + 7 Days.

Invoice date + 14 Days.

Invoice date + 21 Days.

Please select one of the options above.

**FOR OFFICE USE ONLY**

Credit line required.

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I/we warrant that the information supplied is correct and confirm our acceptance of the terms and conditions applying.

Signed: ..... Christian Name: ..... Surname: .....

Director/Partner/Owner: ..... Date: .....

**Johnston Oils Ltd.** **Instruction to your Bank or Building Society to pay Direct Debits**

Please fill in the whole form and send it to:- Johnston Oils Ltd.

1. Name and full postal address of your Bank or Building Society branch.

To: The Manager  
.....  
Bank or Building Society  
Address  
.....  
Postcode

2. Name(s) of account holder(s) .....

3. Branch sort code (from the top right hand corner of your cheque)   -   -

4. Bank or Building Society account number

5. Johnston Oils Ltd. reference number

6. Instruction to your Bank or Building Society  
Please pay Johnston Oils Ltd. Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee.

Signature(s) .....

Date .....

Originators identification Number **9 0 0 4 5 2**

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.